



**NOMINATION FORM – SENSITIVE (WHEN COMPLETED)  
WELFARE & RESPITE BREAKS**

**Details of Nominating Unit or Organisation:**

Name:	Appointment:
Rank:	Telephone:
Email:	Date:

<b>Name of Nominee</b>				
<b>Rank of Nominee</b>				
<b>Unit</b>			<b>Service number</b>	
<b>Branch of service (please tick)</b>	Army		Royal Navy Royal Marines	Royal Air Force
<b>Additional Nominees Names</b> (Immediate family members / carers accompanying the nominee) If bringing dependent children please state names/ages/gender.  Maximum group is usually 4 subject to availability.				
<b>Nominee Contact details</b>	Address:			
	Telephone number:			
	Email address:			
<b>Preferred Dates</b>	Please give two date options:			
	Option 1:		Option 2:	
<b>Special Requirements</b>	<b>Please tick all requirements needed</b>			
	Accessible room with bath		Accessible room with shower	
	Hoist		None	
	Other, please specify:			
<b>Supporting Information</b>  <b>To be completed by the nominating organisation.</b>  <i>A brief description of circumstances</i>  <i>Remember to check with the nominee that they are content for the details to be shared in confidence with the VSC</i>  <i>Continue on separate sheet if necessary</i>				

**Nominee's Agreement:**

I agree to be nominated for a Welfare Break as I am content for my circumstances to be released to the Victory Services Club (on a need to know basis) to help them provide an enjoyable visit for us.

Name:	Signature: (Electronic signature is acceptable)
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**Please either email to: [respite.welfare@vsc.co.uk](mailto:respite.welfare@vsc.co.uk) – Gabi Ursu, Membership Secretary  
Or if you are unable to email please post the form to Victory Services Club, 63/79 Seymour Street, London W2 2HF**

**TO BE COMPLETED BY THE NOMINATING UNIT/ORGANISATION  
ALL PARTS TO BE COMPLETED TO AVOID A DELAY IN PROCESSING**