

## 2022 Serving Break Application Form

This form is for serving personnel applying for a break with their families during Easter and Summer 2022. Other forms of assistance can be accessed by speaking with your unit Chief Clerk/OC PMS.

### Section 1 – RAF Service Details

Please provide details of the individual who is serving in the RAF and attending the break.

<b>Forename(s)</b>	<b>Surname</b>
<b>Address</b>	<b>Town</b>
<b>Postcode</b>	<b>Contact Number (in use during break)</b>
<b>Email Address</b>	<b>Date of Birth</b>
<b>Rank</b>	<b>Service Number</b>
<b>Have you had previous assistance from the RAFBF</b>	

### Section 2 – Lead Guest Details

Please complete in full as these details are required by the booking provider.

<b>Forename(s)</b>	<b>Surname</b>
<b>Address</b>	<b>Town</b>
<b>Postcode</b>	<b>Contact Number (in use during break)</b>
<b>Email Address</b>	<b>Date of Birth</b>
<b>Relationship to the person who is currently serving in the RAF</b>	

### Section 3 – Other Guest Details

Please check location capacities in section 4 before completing. A contact number for all guests over 16 is required for track and trace purposes. These details are required by the booking provider.

<b>Forename(s)</b>	<b>Surname</b>
<b>Relationship to lead guest</b>	<b>Date of Birth if under 18</b>
<b>Contact number if over 16</b>	
<b>Forename(s)</b>	<b>Surname</b>
<b>Relationship to lead guest</b>	<b>Date of Birth if under 18</b>
<b>Contact number if over 16</b>	
<b>Forename(s)</b>	<b>Surname</b>
<b>Relationship to lead guest</b>	<b>Date of Birth if under 18</b>
<b>Contact number if over 16</b>	
<b>Forename(s)</b>	<b>Surname</b>
<b>Relationship to lead guest</b>	<b>Date of Birth if under 18</b>
<b>Contact number if over 16</b>	
<b>Forename(s)</b>	<b>Surname</b>
<b>Relationship to lead guest</b>	<b>Date of Birth if under 18</b>
<b>Contact number if over 16</b>	

## Section 4 – Availability

Please note we only offer one-week bookings which are subject to Government restrictions. We allocate weeks fairly with priority given to serving personnel and families with a welfare need. We receive a high volume of applications which means availability can become limited. We cannot guarantee that we will be able to offer you a break. For property accessibility details please refer to our website as links to each location are included.

<b>4.1 Hammer Bank Lodge, Lake District (England)</b>		
<b>Maximum occupancy</b>	<b>One-week bookings</b>	<b>Select your availability</b>
5	09.04.2022-16.04.2022	
5	16.04.2022-23.04.2022	
5	23.04.2022-30.04.2022	
5	16.07.2022-23.07.2022	
5	23.07.2022-30.07.2022	
5	30.07.2022-06.08.2022	
5	06.08.2022-13.08.2022	
5	13.08.2022-20.08.2022	
5	20.08.2022-27.08.2022	

<b>4.2 Boreham Bridge Barn, Battle (England)</b>		
<b>Maximum occupancy</b>	<b>One-week bookings</b>	<b>Select your availability</b>
6	08.04.2022-15.04.2022	
6	15.04.2022-22.04.2022	
6	22.04.2022-29.04.2022	
6	15.07.2022-22.07.2022	
6	22.07.2022-29.07.2022	
6	29.07.2022-05.08.2022	
6	05.08.2022-12.08.2022	
6	12.08.2022-19.08.2022	
6	19.08.2022-26.08.2022	

<b>4.3 Hiham Lodge, Winchelsea (England)</b>		
<b>Maximum occupancy</b>	<b>One-week bookings</b>	<b>Select your availability</b>
8	08.04.2022-15.04.2022	
8	15.04.2022-22.04.2022	
8	22.04.2022-29.04.2022	
8	15.07.2022-22.07.2022	
8	22.07.2022-29.07.2022	
8	29.07.2022-05.08.2022	
8	05.08.2022-12.08.2022	
8	12.08.2022-19.08.2022	
8	19.08.2022-26.08.2022	

<b>4.4 Thalassa, Paghham (England)</b>		
<b>Maximum occupancy</b>	<b>One-week bookings</b>	<b>Select your availability</b>
6	09.04.2022-16.04.2022	
6	16.04.2022-23.04.2022	
6	23.04.2022-30.04.2022	

<b>4.5 The Tides-Lo-Tide, Elmer (England)</b>		
<b>Maximum occupancy</b>	<b>One-week bookings</b>	<b>Select your availability</b>
6	15.07.2022-22.07.2022	
6	29.07.2022-05.08.2022	
6	05.08.2022-12.08.2022	
6	12.08.2022-19.08.2022	

<b>4.6 Rose Cottage, Loch Ness (Scotland)</b>		
<b>Maximum occupancy</b>	<b>One-week bookings</b>	<b>Select your availability</b>
7	09.04.2022-16.04.2022	
7	16.04.2022-23.04.2022	
7	23.04.2022-30.04.2022	
7	16.07.2022-23.07.2022	
7	23.07.2022-30.07.2022	
7	30.07.2022-06.08.2022	
7	06.08.2022-13.08.2022	
7	13.08.2022-20.08.2022	
7	20.08.2022-27.08.2022	

<b>4.7 Bedfelltan, Tal-y-bont (Wales)</b>		
<b>Maximum occupancy</b>	<b>One-week bookings</b>	<b>Select your availability</b>
5	08.04-15.04	
5	12.08-19.08	
5	19.08-26.08	

<b>4.8 Awel y Mor, Llandudno (Wales)</b>		
<b>Maximum occupancy</b>	<b>One-week bookings</b>	<b>Select your availability</b>
5	15.04-22.04	
5	22.04-29.04	
5	15.07-22.07	
5	22.07-29.07	
5	29.07-05.08	
5	05.08-12.08	

## Section 5 – Reason for Serving Break Application

To enable us to offer breaks according to a fair priority of need, please explain the reason for your break application. Please give a description of your circumstances including an indication of the need(s) and the urgency of the break:

## Section 6 – Data Protection and Declaration

### Data Protection:

The RAF Benevolent Fund is committed to ensuring that we handle all data which we hold about you, in a safe, secure and responsible manner and in accordance with the UK General Data Protection Regulation (GDPR) and Data Protection Act 2018.

The personal data submitted on this form will be used for the following purposes:

- For review when assessing any future welfare applications
- Assessing your application for a serving break.
- Monitoring the uptake of serving breaks
- Evaluating the way our serving break programme works and the impact it has

In order to progress your application, we may need to share some data with:

- The RAF Benevolent Fund's preferred online booking provider

**Please tick this box if you agree to the RAF Benevolent Fund processing your personal data, including special category data, for the purpose of assessing this application for a serving break.**

**I agree**

For further information on how the RAF Benevolent Fund manages your data, and your rights, please ensure you have read the 'Privacy Notice' [here](#) and visit [www.rafbf.org/privacy](http://www.rafbf.org/privacy) which tells you how we will use, manage and store the personal data you have submitted in relation to this application.

Declaration:

I agree that:

- all the information provided in the application form is true and correct.
- I will inform the RAF Benevolent Fund of any change in my circumstances during the application process.
- the RAF Benevolent Fund reserves the right to undertake basic checks to confirm the veracity of the information provided.
- everyone whose details are included on this form have read, understood, and agreed to the above declarations.
- the RAF Benevolent Fund can share necessary details from my application with booking agencies and property owners.

**I agree**

<b>Applicants Name</b>	
<b>Date</b>	

**APPLICATION CHECKLIST** – It is important to provide us with proof of RAF service to enable us to process your application. Please attach your proof of RAF service along with this application, to an email and send to [servingbreaks@rafbf.org.uk](mailto:servingbreaks@rafbf.org.uk). To help us identify your application please type SERVING BREAK APPLICATION and your NAME in the subject line of the email.

**We are not responsible for the security of any emails you send to us while they are in transit.**