

CONFIDENTIAL when completed

The Folly 2022 Application Form

This form is for serving RAF personnel and RAF veterans applying for a break at The Folly.

Section 1 – RAF Service Details

Please provide details of the individual who is serving or a veteran.

Forename(s)	Surname
Address	Town
Postcode	Contact Number (in use during break)
Email Address	Date of Birth
Rank	Service Number
Enlistment date	Discharge date (if applicable)
Previously received assistance from the RAFBF	Date of death (if applicable)

Section 2 – Lead Guest Details

Please provide details of the lead guest unless it is the same as Section 1.

Forename(s)	Surname
Address	Town
Postcode	Contact Number (in use during break)
Email Address	Date of Birth
Relationship to person on whom eligibility is based (section 1)	Marital status
Date of marriage/partnership (if applicable)	Date of divorce/separation (if applicable)
Date spouse/partner died (if applicable)	Previously received assistance from the RAFBF

Section 3 – Other Guest Details

The location capacity is eight and must not be exceeded for insurance purposes.

Forename(s)	Surname
Relationship to lead guest	Date of Birth if under 18
Forename(s)	Surname
Relationship to lead guest	Date of Birth if under 18
Forename(s)	Surname
Relationship to lead guest	Date of Birth if under 18
Forename(s)	Surname
Relationship to lead guest	Date of Birth if under 18
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Relationship to lead guest	Date of Birth if under 18
Forename(s)	Surname
Relationship to lead guest	Date of Birth if under 18
Forename(s)	Surname
Relationship to lead guest	Date of Birth if under 18
Forename(s)	Surname
Relationship to lead guest	Date of Birth if under 18

Section 4 – Availability

Please note we only offer seven-night bookings with the changeover day on Mondays. All bookings are subject to Government restrictions. At off peak times we allocate weeks on a first come, first served basis. At peak times we allocate weeks fairly with priority given to those with welfare needs. We expect a high volume of applications which means availability may become limited. We cannot guarantee that you will be offered a break.

Please select your preference	Please select a week commencing on Monday
First choice	
Second choice	
Third choice	
I am flexible and would consider a cancellation	

We are not responsible for the security of any emails you send to us while they are in transit

Section 5 – Reason for Break Application

To enable us to offer breaks according to a fair priority of need, please explain the reason for your break application. Please give a description of your circumstances including an indication of the need(s) and the urgency of the break:

Section 6 – Data Protection and Declaration

Data Protection:

The RAF Benevolent Fund is committed to ensuring that we handle all data which we hold about you, in a safe, secure, and responsible manner and in accordance with the UK General Data Protection Regulation (GDPR) and Data Protection Act 2018.

The personal data submitted on this form, and any further supporting information we have asked you for, will be used for the following purposes:

- Assessing your application for a break
- For review when assessing any future welfare applications
- Monitoring the uptake of breaks
- Evaluating the way our break programme works and the impact it has

Please tick this box if you agree to the RAF Benevolent Fund processing your personal data, including special category data, for the purpose of assessing this application for a break.

I agree

For further information on how the RAF Benevolent Fund manages your data, and your rights, please ensure you have read the 'Privacy Notice' [here](#) and visit www.rafbf.org/privacy which tells you how we will use, manage and store the personal data you have submitted in relation to this application.

Declaration:

I agree that:

- all the information provided in the application form is true and correct.
- I will inform the RAF Benevolent Fund of any change in my circumstances during the application process.
- the RAF Benevolent Fund reserves the right to undertake basic checks to confirm the veracity of the information provided.
- everyone whose details are included on this form have read, understood, and agreed to the above declarations.

I agree

Applicants Name	
Date	

APPLICATION CHECKLIST – It is important to provide us with proof of RAF service to enable us to process your application. A service check may be carried out if you are unable to provide this. Please attach your application to an email along with proof of RAF service and your means tested benefit entitlement letter (if applicable) and send to thefolly@rafbf.org.uk. To help us identify your application please type THE FOLLY BREAK APPLICATION and your NAME in the subject line.

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