

# RESPITE & CARE EXECUTIVE (MATERNITY COVER)



## **Fixed Term, Full time**

Circa £40,000 plus competitive benefits

### **Do you want to make a difference?**

Every year we make a real difference to over 40,000 people who benefit from our services. Working at the Fund is more than sitting at your desk and in this role you will have the opportunity to be part of our RAF Family. Every day you will make a difference and play your part in changing the lives of others and helping people in the RAF Family get through the toughest of times. Every day you will make a difference and play your part in changing the lives of others and helping people in the RAF Family get through the toughest of times.

### **Do you want to play a part in what we do?**

People are at the heart of what we do. Together we:

- Help reduce social isolation and loneliness among veterans.
- We support ill or injured men and women to have a safe place to call home, a home that meets their specific needs.
- We fund youth services on stations to provide clubs and activities for the children of serving personnel who move every few years.
- We provide grants to help with the cost of living. But this is just a few of the ways we help.

Working at the Fund means you can play your part in changing the lives of people who serve or have served in the RAF and supporting them some of lives challenges.

It doesn't matter how long someone served or when. If they were part of the RAF, they and their family are part of our RAF Family. We will always be here to support them when they need it most.

Join The RAF Family and play your part in making a difference.

Respite and Care Executives play a significant role in enabling our beneficiaries to continue to be independent for as long as possible and when/if they require formal care, they can support them during this time too. They work closely with the Advocacy Team and the Friendships and Connections team to ensure that all their needs are met.

**We are looking for a candidate to cover Maternity Leave for 14 months.** They will work alongside the current post holder and the other team members for 2 months to learn the role and take over existing cases. They will form part of the existing Respite, Care and Advocacy Team and work closely with other members of the team as well as other colleagues in the Operations Directorate (mainly Welfare).

An articulate communicator with IT skills suited to working in a paperless environment, you must be able to demonstrate an ability to relate to people of all ages as well as professionals such as external case working organisations, RAF stations, care providers, those who have lasting power of attorney (LPA). You must have an understanding of the social care system and the Mental Capacity Act.

The role is based in our London HQ, with a minimum of three days working in the office per week. The successful candidate for this role will need to be Standard DBS checked and prove they have the right to work in the UK.

To apply, please [click on this link](#) and send your CV, together with a cover letter detailing why you believe you are suitable for this role, providing examples of how you meet the job profile when you apply through our recruitment portal.

The closing date for applications is **Wednesday 12<sup>th</sup> November 2025, 5:00pm. Preferred start date will be early December.**

*A copy of the Fund's Candidate Privacy Notice can be found on our [website](#). As an equal opportunities employer, the Royal Air Force Benevolent Fund is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership. The Fund takes safeguarding seriously, and appropriate background checks will be completed. You can find out more about our commitment to safeguarding on our [website](#). This role requires an Basic DBS check. We aspire to have a diverse and inclusive workplace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join the Fund.*

*The Royal Air Force Benevolent Fund is a Registered Charity (No. 1081009).*



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