



## Challenge Events terms and conditions | Charity Place

These Terms apply to Our Charity Places for Challenge Events available via Our [Website](#). These Challenge Events are organised, arranged and / or managed by a third-party Event Organiser, not Us. If you have your own place in an event or wish to raise funds in a different way in aid of Us, please refer instead to these Terms.

Unless otherwise stated, by registering for a Charity Place to raise funds in aid of The Royal Air Force Benevolent Fund ("the Fund") and taking part in a Challenge Event, you confirm that you have read, understood, and agree to these Terms. If You have any questions about these Terms, please [contact Us](#).

To enable easier understanding, below are some defined terms. Where you see one of these terms used in these Terms, it will be given the exact meaning as set out below.

<b>Challenge Event</b>	the event you have chosen to fundraise for, in aid of the RAF Benevolent Fund as advertised on our Website and for which we have given you a Charity Place;
<b>Charity Place</b>	a place at your chosen Challenge Event where you commit to raising a set amount of money for Us;
<b>Event Organiser</b>	as specified on the Challenge Event registration page;
<b>Registration Fee</b>	means the fee payable to enter into a Challenge Event, as set out on our Website;
<b>Team Leader</b>	means the person who registers a group of people to take part in a Challenge Event to fundraise in aid of the RAF Benevolent Fund as advertised on our Website and for which we have given a Charity Place. <b>If you are a Team Leader</b> , You accept responsibility for the group of people registered and for bringing these Terms to the attention of your team so they can comply with them as well. If you require a copy of these Terms to share with your Team please <a href="#">contact Us</a> ;
<b>Terms</b>	means these terms and conditions;
<b>Our / Us / We</b>	means The Royal Air Force Benevolent Fund / the Fund;
<b>Website</b>	means Our website which is <a href="http://rafbf.org.uk">rafbf.org.uk</a> ; and
<b>You / Your</b>	means you, the person taking part in the Challenge Event. If you are a Team Leader, then 'You' also means in your capacity as Team Leader.

### 1. Event Registration

- 1.1. You are responsible for completing all required registration processes with the Event Organiser by the stated deadline. You acknowledge that failure to do so may result in may result in the Charity Place being withdrawn.
- 1.2. You agree to pay the required Registration Fee in full to secure the Charity Place. You accept and agree that the Registration Fee is non-refundable. Charity Places may only be transferred in limited circumstances, at Our discretion and subject to the Event Organiser's terms and conditions.

1.3. You agree to comply with all rules and conditions set out by the Event Organiser as stated at the point of event registration.

1.4. You agree to keep Us and the Event Organiser informed if You change address, phone number or email address once your Charity Place has been allocated to You.

## **2. Eligibility**

2.1. Unless otherwise stated in the Event Organiser rules and conditions and accepted by Us when we offer you a Charity Place, You must be at least 18 years of age on the date of your Challenge Event.

2.2. We will seek and require parental / guardian consent for those under 18 years of age on the date of the Challenge Event.

## **3. Disclaimer**

3.1. You acknowledge and accept that You are taking part in the Challenge Event entirely at Your own risk. We shall not be liable for any injury, illness or death of any person or persons nor loss of or damage to any property nor for any indirect or consequential loss however arising other than for injury, illness or death arising as a direct result of any negligent act or omission of the Fund.

## **4. Health and safety**

4.1. You understand that participating in challenge events can be physically and mentally challenging and may involve personal risks, including discomfort, injury, illness or death. You are responsible for Your own health and safety and for deciding whether You are physically and mentally able to take part in any required training and the Challenge Event without undue risk to Your health and safety. We do not conduct health or fitness checks on entrants and the responsibility for Your ability to participate in the event is solely with You.

4.2. If You are in doubt, You should seek appropriate medical advice before participating. For certain events, We may require confirmation of Your fitness or a medical disclaimer and We will advise You of this at the point of offering You a Charity Place.

4.3. You agree to use all suitable and safe equipment to enable you to complete Your Challenge Event and to follow any local laws, regulations and instructions from the Event Organiser, and to act responsibly throughout.

4.4. The Event Organiser is responsible for carrying out an appropriate risk assessment and taking necessary steps to safeguard participants. You may be asked to review and agree to safety guidance prior to the Challenge Event which You agree to do.

4.5. Your participation in the Challenge Event is entirely at your own risk. We strongly recommend that you take out an appropriate insurance to cover any costs or losses which you could incur or suffer associated with or caused by the Challenge Event. You acknowledge and accept that the Fund's insurance policies do not cover Your participation in the Event.

- 4.6. By participating in the Challenge Event You consent to the Event Organiser's staff giving you medical treatment in the case of emergency and / or where emergency services are not be able to attend in a timely manner. The Event Organiser will be responsible for informing Your emergency contacts in case of hospitalisation.

## **5. Fundraising**

- 5.1. You acknowledge that by accepting your Charity Place You commit to raising at least the minimum sponsorship amount specified for your chosen Challenge Event, excluding any Gift Aid or employer match giving. The minimum sponsorship amount will be confirmed to You prior to accepting Your Charity Place. You understand that the minimum sponsorship amount specified for your chosen Challenge Event does not include Gift Aid and You agree to encourage Your sponsors to add Gift Aid where possible.
- 5.2. Unless otherwise agreed in writing between You and Us, Your fundraising must only benefit the Fund and cannot be used to support any other charity or for personal or commercial purposes.
- 5.3. You acknowledge that each Charity Place incurs a cost to the Fund and You agree to have a realistic plan in place before accepting your charity place. We will liaise with you during the build up to your Challenge Event to see how Your fundraising is progressing.
- 5.4. If You fall short of the minimum fundraising commitment, You acknowledge that We may ask you to personally make up the difference and that such failure to meet the agreed fundraising target may affect Your eligibility for Your Charity Place at this Challenge Event and in future events. If You are experiencing difficulties with Your fundraising, please [contact Us](#) as early as possible so we can support You.
- 5.5. Your fundraising is specific to Your Charity Place at your Challenge Event. Any funds raised above the target cannot be transferred to another event or counted towards another fundraising target, even if that target is for the Fund.
- 5.6. You agree to fundraise in accordance with all relevant laws and guidance, including those issued by the Fundraising Regulator and the Advertising Standards Authority.
- 5.7. For any independent fundraising events that You carry out (e.g. cake sales, bingo nights etc.) You acknowledge that You are carrying out such events in Your own capacity. You acknowledge it is your responsibility to organise all aspects of such event. You must make it clear that such event and any promotional materials you use show that You are fundraising "in aid of The Royal Air Force Benevolent Fund". You also agree to make it clear that such event is not "on behalf of the Fund" and that We will not accept any responsibility or liability for such event. If You wish to use the Fund's logo for your fundraising, please [contact Us](#) for "in aid of" logo.
- 5.8. If You are collecting funds on the street or in a public place, You agree to secure all relevant licences and / or permissions from the relevant local authority or licensing authority before collecting funds. You acknowledge You are also responsible for the costs (if applicable) of obtaining such licences and / or permissions and that this is not the responsibility of Fund.

- 5.9. When fundraising, You are responsible for making your donors aware that a proportion of the money you raise will go towards paying for your place in the event. The costs vary for each event and if you need more information please [contact Us](#).
- 5.10. You agree to set up an online fundraising page for the Fund in good time prior to the date of Challenge Event which allows You sufficient time to achieve Your fundraising target. You acknowledge that a failure to do so, will mean the Fund can withdraw your Charity Place.
- 5.11. You accept that if You are unable to demonstrate reasonable progress towards Your fundraising target, that We reserve the right to withdraw your Charity Place and that your Registration Fee will be forfeited.
- 5.12. We also reserve the right to withdraw your Charity place at any time if necessary, including (but not limited to) failure to communicate with Us, or the use of unlawful or unethical fundraising methods.
- 5.13. You acknowledge the Fund is unable to provide insurance for fundraising activity, and you are responsible for securing appropriate insurance cover if required for your fundraising activity.

## **6. Paying your sponsorship to us**

- 6.1. You agree to submit all collected sponsorship funds in GBP sterling, through the Fund's approved payment methods, which will be clearly communicated to You by Us prior to your Challenge Event.
- 6.2. Any funds raised via an authorised online fundraising platform will be transferred automatically to the Fund.
- 6.3. Donations raised outside of the online fundraising platform, for example cheques and cash can be paid directly to Us and We will advise you how to do this as part of our communications with You. Please do not send cash in the post. You agree to submit all such donations to the Fund no later than four weeks after the date of the Challenge Event. If You require any guidance on transferring offline donations, please [contact Us](#).

## **7. Travel to / from your challenge event**

- 7.1. Unless otherwise stated, You are responsible for arranging, booking and paying for Your own travel arrangements to and from your Challenge Event.
- 7.2. We recommend You take out travel insurance which You consider is appropriate for your specific needs and requirements, which may include cover for medical emergencies, evacuation and repatriation.
- 7.3. If You are travelling to a challenge event outside of Great Britain, You are responsible for ensuring You have a valid passport with sufficient validity. Unless otherwise stated, it is Your responsibility to apply for a visa, in good time before your Challenge Event and at Your own expense.

- 7.4. Unless otherwise stated, travel to Your Challenge Event is at Your own risk and expense. If you are refused passage and/or entry/exit to or from any countries or border, any additional costs incurred are Your responsibility.

## **8. Reputation**

- 8.1. You will not act in a manner contrary to Our [Values](#) or in any way that may reasonably damage Our reputation or name. If We reasonably believe Your participation could bring Us into disrepute, You agree to immediately withdraw from the Challenge Event at Our request.

## **9. Your withdrawal and deferral prior to the Event**

- 9.1. If You wish to withdraw from Your Charity Place or are unable to take part in the Challenge Event (for example due to personal reasons or injury), You must inform the Fund immediately.
- 9.2. Any request to defer or transfer Your Charity Place is at the discretion of Us and subject to the Event Organiser's terms and conditions. You accept that this may not always be possible.
- 9.3. All donations already collected will be retained as donations by the Fund. If Your donors wish to seek a refund, they must contact Us directly and We will consider such requests on a case-by-case basis in line with Charity Commission guidance.

## **10. Cancellation, postponement or changes due to matters outside our control**

- 10.1. The Event Organiser reserves the right to alter, postpone, or cancel the Challenge Event due to safety concerns or other circumstances beyond their control. Any updates will be communicated to You promptly by either Us or the Event Organiser. You accept that depending on the circumstances this may occur at short notice and you will not hold the Fund liable for any costs you may have incurred in connection with transport or accommodation. We recommend you have appropriate insurance in place to cover such costs.
- 10.2. If a Challenge Event is cancelled or postponed, We will advise You as soon as possible on what will happen to your Charity Place (dependent on each Challenge Event terms and conditions set out by the Event Organiser). Charity Places may, in limited circumstances, be transferred at the Our discretion and subject to the Event Organiser's terms and conditions.
- 10.3. You are responsible for ensuring that Your contact details remain up to date so that We or the Event Organiser can contact you in the event of a change to a challenge event.

## **11. Photography and Media**

- 11.1. By taking part in the Challenge Event, You give us Your permission to use Your name (and that of Your team, team members and any organisation that you represent), voice or picture in any broadcast, telecast, advertising material, or other account of the Challenge Event for promotional and fundraising purposes, including on the Fund's website, social media channels and printed materials for a period of up to two years. If You would prefer not to appear in such materials, please [contact Us](#) before the Challenge Event. We will make reasonable efforts to accommodate Your request, but You acknowledge this may not be possible for material already in use.

- 11.2. You understand that We will retain ownership of all photography or media made by Us, or on behalf of Us, in connection with the Challenge Event.
- 11.3. If you upload any non-official photographs and/or videos to social media, You must ensure that You have permission from the owner of such photographs and/or videos before uploading them. If You upload material without the consent of the material's owner and We suffer a loss or incur a cost as a result, You agree to reimburse the Fund in full for such loss or cost.

## **12. Personal data**

- 12.1. By registering for Your Challenge Event, You acknowledge and agree that We will collect personal data from You and your team members during registration and participation and will use this to keep in touch with You prior to the Challenge Event.
- 12.2. You acknowledge that You may be contacted by email, phone, SMS and post in relation to the Challenge Event you have registered for, ensuring We can deliver the necessary administration and communication required to complete Your successful participation in Your Challenge Event.
- 12.3. You consent to Us sharing Your and Your team members personal data, including any medical information You provide, with the Event Organiser, solely for the purpose of ensuring Your safe participation. We will not share Your data with any other third parties or use it in any other way, unless You agree.
- 12.4. In addition to the above, We will look after and use Your data as outlined in our [Privacy Policy](#).

## **13. Feedback and complaints**

- 13.1. We hope you enjoy your Challenge Event, however if You have feedback, a suggestion for improvement, a complaint or wish to raise other concerns, please raise this with Us directly in the first instance by [contacting Us](#). Our Speaking Up policy can be found on Our [Website](#).

## **14. Applicable law**

- 14.1. These Terms are governed by English law and wherever You live you can bring claims against Us in the English courts. If You live in Northern Ireland, Scotland or Wales, You can also bring claims against us in the courts of the country you live in and We can claim against You in the courts of the country You live in.
- 14.2. If a court or other authority decides that some of these Terms are unlawful, the rest will continue to apply.
- 14.3. We may not immediately enforce any of Our rights under these Terms however, this does not mean We cannot enforce any of Our rights at a later date.
- 14.4. We reserve the right to update and / or amend these Terms at any time.

**On behalf of the Royal Air Force Benevolent Fund and the RAF Family we thank you for choosing to fundraise in aid of us and wish you every success for your Challenge Event.**